

Local Plan Legal Compliance Checklist

This checklist is based on **Town and Country Planning (Local Planning) (England) (Amendment) Regulations 2012**. It should be used with the Soundness Self Assessment Checklist (also updated January 2013).

The guidance reference column has been updated by the Legacy Corporation to refer the National Planning Policy Framework 2018 (NPPF) and the related Planning Practice Guidance (NPPG).

Glossary:

"Act" means the **Planning and Compulsory Purchase Act 2004 (as amended)**

"NPPF" means the **National Planning Policy Framework** published March 2018

"Regulations" means the **Town and Country Planning (Local Planning) (England) (Amendment) Regulations 2012**

LDS means **Local Development Scheme**

SCI means **Statement of Community Involvement**

DPD means **Development Plan Document**

Stage one: The early stages

Where the 'possible evidence' column refers to a document that will not be complete until a later stage, documents that will contribute to that report are relevant at the earlier stages. This way, the submitted report provides the evidence at submission, with an audit trail back to its source.

In terms of legal compliance, the main issues for the early stage are in relation to:

- planning for community engagement
- planning the sustainability appraisal (including consultation with the statutory environment consultation bodies)
- identifying significant cross boundary and inter-authority issues
- ensuring that the plan rests on a credible evidence base, including meeting the Act's requirement for keeping matters affecting the development of the area under review.



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Regulation 17 notes that a statement setting out which bodies and people the council invited to make representations under Regulation 18 is one of the proposed submission documents. In this tool, the term 'Consultation Report' is used to describe this statement.

Section 33A of the Act (introduced by the Localism Act 2011) introduces a duty to cooperate as a mechanism to ensure that local planning authorities and other bodies engage with each other on issues which are likely to have a significant effect on more than one planning area. This pervades every stage of the plan preparation. A plan may be found unsound if a council cannot show that it has taken reasonable steps to comply with the duty. The Legacy Corporation's 'Duty to Cooperate Background Paper' sets out information demonstrating it meets this duty.



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Stage one: The beginning

Activity	Legal requirement	Guidance reference	Additional notes	Possible evidence	LLDC Evidence
<p>1. Is the DPD identified in the adopted LDS? Have you recorded the timetable for its production?</p>	<p>The Act section 15(2) and section 19(1)</p>	<p>NPPG: Paragraph 009 Reference ID: 12-009- 20140306</p>		<p>i. The adopted LDS at the time of commencement, publication and submission of the DPD ii. The relevant authority monitoring report (if changes need to be explained)</p>	<p>Yes.</p> <p>In line with the Section 15(2) of the Planning and Compulsory Purchase Act 2004 (as amended), in February 2017 the Legacy Corporation adopted a new Local Development Scheme which publicly sets out the broad timescales for the review of the Adopted Local Plan (2017-2019) and is the programme against which its review will be monitored and reported. The Revised Local Plan has been prepared fully in accordance with the LDS.</p> <p>The progress of the review of the Adopted Local Plan measured against the timescales set out in the LDS, has been reported in the Authority Monitoring Reports for 2017 and 2018.</p>
<p>2. How will community</p>	<p>The Act section</p>	<p>NPPF paras</p>	<p>If the SCI is up-to-</p>	<p>i. The SCI</p>	<p>In February 2017, the Legacy</p>



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Activity	Legal requirement	Guidance reference	Additional notes	Possible evidence	LLDC Evidence
engagement be programmed into the preparation of the DPD?	19(3) Regulation 18	16, 24-27 NPPG: Paragraph 017 Reference ID: 12-017- 20140306	date, use that. If not set out any changes to community engagement as a result of changes in legislation.	ii. The project plan for the DPD	<p>Corporation adopted a new SCI, prescribing how the Legacy Corporation as the Local Planning Authority will involve its communities and other stakeholders in the Local Plan review process; as well as how engagement will be carried out and when, what methods of consultation will be used and how comments received will be dealt with.</p> <p>A Consultation Report has been prepared and it sets out how the Legacy Corporation has complied with the SCI in the preparation of the Revised Local Plan, outlining the approach to engagement with the community and stakeholders during the Regulation 18 Consultation period.</p>
3. Have you considered the appropriate bodies you should consult?	Regulation 18	NPPF paras 24-27 NPPG: Paragraph 017	Regulation 2 defines the general and specific consultation	i. The SCI ii. Reports and decisions setting out the approach to specific and general	<p>Yes.</p> <p>The Legacy Corporation is committed to ensuring that all</p>



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Activity	Legal requirement	Guidance reference	Additional notes	Possible evidence	LLDC Evidence
		Reference ID: 12-017- 20140306	bodies. The possible evidence may duplicate each other. Only use what you need to.	consultation bodies iii. Consultation Report	<p>appropriate bodies and interested parties are identified and engaged through the consultation process. Prior to the commencement of the Local Plan review, the Legacy Corporation carefully considered all the general and specific consultation bodies to be consulted as part of the plan-making process, in accordance with the adopted SCI. All consultees have been consulted at all key stages of the review process.</p> <p>The Legacy Corporation maintains an extensive consultation database that includes 'general' and 'specific' consultation bodies, local residents and businesses and all those who expressed an interest in the Local Plan. The database has been regularly updated and reviewed, in line with the General Data Protection Regulation (GDPR)</p>



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Activity	Legal requirement	Guidance reference	Additional notes	Possible evidence	LLDC Evidence
					<p>requirements.</p> <p>The Consultation Report shows what consultation and engagement processes have taken place at all stages of the Local Plan review.</p>
<p>4. How you will co-operate with other local planning authorities, including counties, and prescribed bodies, to identify and address any issues or strategic priorities that will have a significant impact on at least two planning areas?</p>	<p>The Act section 33A(1)(a) and (b), section 33A(3)(d) (e) & (4)</p> <p>The Act Section 20(5)(c)</p> <p>Regulation 4</p>	<p>NPPF paras 24-27, 35-36</p> <p>Under NPPF Para 35, to be 'Effective' a plan should be based on effective joint working on cross-boundary strategic priorities.</p> <p>Strategic priorities are listed at NPPF Para 20-23</p> <p>NPPG: Paragraph 001</p>	<p>Section 33A(4) defines a "strategic matter".</p> <p>Under section 33A(6) the required engagement includes considering joint approaches to the plan making activities (including the preparatory activities) and considering whether to agree joint local development documents under section 28.</p> <p>The bodies prescribed by</p>	<p>i. Reports and decisions setting out the approach to be taken</p> <p>ii. Consultation Report</p>	<p>The SCI sets out the Legacy Corporation's approach to engagement with statutory consultees (which includes the four boroughs), key stakeholders and the community.</p> <p>In accordance with the Duty to Cooperate, on-going and regular consultation and engagement with each of the four boroughs, the Lee Valley Regional Park Authority, Greater London Authority (GLA) and Transport for London (TfL) is organised through the Planning Policy Forum (PPF), throughout the entire Local Plan review process.</p>



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Activity	Legal requirement	Guidance reference	Additional notes	Possible evidence	LLDC Evidence
		Reference ID: 61-001-20180913	section 33A(1)(c) are set out at Regulation 4(1).		<p>The Legacy Corporation has set out in detail its approach to meeting the Duty to Cooperate within a 'Duty to Cooperate Background Paper' which explains the approach taken and structures used to achieve cooperation. It also sets out how this has been approached for key areas of cooperation, including for cross-boundary issues.</p> <p>Statements of Common Ground have been agreed with the four boroughs setting out the approach to the relevant matters of cross-boundary cooperation. Where necessary these have been updated to reflect any matters that have been raised through the Regulation 19 consultation.</p>
5. How you will co-operate with any local enterprise partnerships (LEP) or	The Act section 33A(1)(c) and section 33A(9), section 33A(3)(d)	NPPF paras 25	Section 33A(4) defines a "strategic matter". Strategic priorities	<ul style="list-style-type: none"> i. Reports and decisions setting out the approach to be taken. ii. Consultation Report 	The Legacy Corporation is a Mayoral Development Corporation with established links with the London Enterprise Partnership



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<p>local nature partnerships (LNP) to identify and address any issues or strategic priorities that will have a significant impact on at least two planning areas?</p>	<p>and (e) The Act section 20(5)(c). Regulation 4</p>		<p>are listed at NPPF Para 20-23 . Regulation 4(2) prescribes LEPs and LNPs for the purposes of section 33A(9). Under section 33A(6) the required engagement includes consulting on joint approaches to relevant activities.</p>		<p>through the Mayor of London, to bring forward the mutual goals of securing regeneration. The London Wildlife Trust has been invited to provide comments on the Legacy Corporation's Local Plan at each stage of the public consultation. No issues have been identified by LNP and LEP as part of the review process.</p>
<p>6. Is baseline information being collected and evidence being gathered to keep the matters which affect the development of the area under review?</p>	<p>The Act section 13</p>	<p>NPPF paras 23, 31-33</p>		<ul style="list-style-type: none"> i. Documents dealing with collection of baseline information ii. Relevant technical studies iii. The annual monitoring report 	<p>Yes. The Adopted Local Plan (2015) sets out a range of KPIs to be monitored during the plan period and the AMR (1st October 2014 – 31st December 2015) sets the baseline against which the efficacy of the Adopted Local Plan is measured.</p>



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					<p>AMRs have been published annually providing detailed monitoring information on the Adopted Local Plan KPIs, as well as other relevant information.</p> <p>Additionally, recently prepared Evidence Studies provide more information on the matters which affect the development of the area. For example, Population Report: Profile & Forecasts (March 2018) has been prepared to provide extensive information on population number and model population projections over the Revised Local Plan period on household profiles, work and lifestyle patterns, unique to the planning area. Other documents have also been prepared such as the updated IDP, Spatial Portrait Background Paper and the Combined Economy Study that also set out the baseline position.</p>



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Activity	Legal requirement	Guidance reference	Additional notes	Possible evidence	LLDC Evidence
					The baseline is also contained with the 2018 Integrated Impact Assessment.
7. Is baseline information being collected and evidence being gathered to set the framework for the sustainability appraisal?	The Act section19(5)	NPPF paras 32 NPPG: Paragraphs 001 to 006 Reference ID: 11-001-20140306		i. Sustainability report scoping document ii. Sustainability appraisal report	Yes. The Integrated Impact Assessment Report (IIA) has been prepared providing an assessment of the Revised Local Plan against a range of environmental, economic, health, equality, crime and safety and other objectives. The IIA not only addresses the requirement for sustainability appraisal, it also covers a wider range of other issues beyond those normally found within Sustainability Appraisal (SA) and shows how baseline evidence was gathered to set the framework for the appraisal.
8. Have you consulted the statutory environment	Regulations 9 and 13 of The Environmental	NPPF paras 32	The Strategic Environmental Assessment	Copies of the consultation letters sent to and any	Yes.



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<p>consultation bodies for five weeks on the scope and level of detail of the environmental information to be included in the sustainability appraisal report?</p>	<p>Assessment of Plans and Programmes Regulations 2004 No 1633.</p>	<p>NPPG: Paragraphs 014 to 016 Reference ID: 11-014-20140306)</p>	<p>consultation bodies are also amongst the 'specific consultation bodies' which are defined in Regulation 2).</p>	<p>responses from the bodies</p>	<p>Consultation on the IIA Scoping Report was undertaken for 12 weeks from November 2017 to January 2018. This included consultation with the statutory bodies, stakeholders and the general public.</p> <p>Consultation also took place with these bodies at Regulation 20 on the later stages of the Appraisal.</p> <p>All comments received at each stage have been reported in the Consultation Report and made publicly available on submission.</p>



Stage two: Plan preparation - frontloading phase

Information assembled during this phase contributes to:

- showing that the procedures have been complied with
- demonstrating cooperation with statutory cooperation bodies
- developing alternatives and options and appraising them through sustainability appraisal and against evidence.

The council should record actions taken during this phase as they will be needed to show that the plan meets the legal requirements. They will also show that a realistic and reasonable approach has been taken to plan preparation.



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Stage two: Plan preparation

Activity	Legal requirement	Guidance reference	Additional notes	Possible evidence	LLDC Evidence
<p>1. Have you notified:</p> <ul style="list-style-type: none"> • the specific consultation bodies? • the general consultation bodies that have an interest in the subject of the DPD and invited them to make representations about its contents? 	<p>Regulation 18(1) and (2)(a) (b)</p>	<p>NPPF paras 16-19, 24-27</p> <p>NPPG Paragraph: 017 Reference ID: 12-017-20140306</p>	<p>Specific and general consultation bodies are defined in Regulation 2.</p>	<ul style="list-style-type: none"> i. Consultation Report ii. Copies of documents consulting these bodies iii. Record of discussions iv. Copies of representations made v. A brief statement setting out the reasons why any bodies have been omitted from or included in consultation 	<p>Yes.</p> <p>Public consultation, including community engagement and consultation with statutory consultees and other stakeholders, has been undertaken under Regulation 18 on the potential scope for changes to the Adopted Local Plan and later on the potential directions for changes. This consultation period ran for 12 weeks from November 2017 to January 2018. All relevant consultees were invited to submit their comments during this period.</p> <p>This was followed by an informal, on-going consultation on the potential directions for changes, held until the end of June 2018. During this period, the Legacy Corporation organised a series of bespoke meetings with the</p>



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					<p>various representers and statutory consultees. The meetings were held to discuss identified topic and site-specific issues, as well as the opportunities and aspirations of stakeholders and the Legacy Corporation.</p> <p>A summary of all consultation representations received during this period is contained within the Consultation Report. The Consultation Report also documents who was involved and how the stakeholder engagement process was carried out.</p>
<p>2. Are you inviting representations from people resident or carrying out business in your area about the content of the DPD?</p>	<p>Regulation 18(1) and (2)(c)</p>	<p>NPPF paras 16-19, 24-27</p> <p>NPPG Paragraph: 017 Reference ID: 12-017-20140306</p>		<ul style="list-style-type: none"> i. Consultation Report ii. Copies of documents consulting these persons iii. Record of discussions iv. Copies of representations made 	<p>Yes.</p> <p>The Legacy Corporation has made extensive efforts to engage with the local community, local businesses and community groups to enhance their opportunity to provide comment on the</p>



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		Paragraph: 021 Reference ID: 12-021- 20180201			<p>Local Plan review. A wide range of communication channels and consultation medium have been used to encourage participation by such parties, such as public consultation workshops and an online consultation portal. Detailed information about how residents and local businesses have been engaged is presented in the Consultation Report.</p> <p>The report also contains a summary of the consultation responses received.</p>
3. Are you engaging with stakeholders responsible for delivery of the strategy?	Regulation 18	NPPF paras 24-27, 31-33 NPPG Paragraph: 017 Reference ID: 12-017- 20140306	NPPF paras 24-27, 31-33 and NPPG Paragraph: 017 Reference ID: 12-017-20140306 gives examples of relevant bodies which should be consulted.	i. Consultation Report ii. Copies of documents consulting these people iii. Record of discussions	Yes. The Legacy Corporation has engaged with the stakeholders responsible for delivery as shown in the Consultation Report.
4. Are you taking into	Regulation 18(3)	NPPF paras	Evidence from	i. Consultation Report	Yes.



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account representations made?		16-19, 24-27, 31-33 NPPG Paragraph: 017 Reference ID: 12-017-20140306 Paragraph: 021 Reference ID: 12-021-20180201	participation is part of the justification. Show how you have taken representations into account.	ii. Any reports on the selection of alternatives and options for the DPD	<p>The Legacy Corporation has recorded all representations received during the consultation period and has ensured that all representations, formally submitted in writing, are taken into consideration. Appendix 1 of the Consultation Report shows how representations received have been taken into account within the plan-preparation processes.</p> <p>Furthermore, key views expressed at public consultation workshops, both during the formal and informal stage, have also been noted and taken into account. This is also contained in the Consultation Report.</p>
5. Does the consultation contribute to the development and sustainability appraisal	The Act section19(5) Regulations 12	NPPF paras 32, 24-27 NPPG:		i. Consultation Report ii. Any reports on the selection of alternatives and options for the DPD	Yes. In line with the Environmental Assessment



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of alternatives?	and 13 of The Environmental Assessment of Plans and Programmes Regulations 2004 No 1633	Paragraphs 014 to 016 Reference ID: 11-014-20140306)		iii. Sustainability appraisal report	of Plans and Programmes Regulations (EAPP) 2004, the Integrated Impact Assessment (IIA) shows why the policy approach has been selected against reasonable alternatives. Early consultation responses, combined with other factors, influenced the development of these alternatives within the IIA. The Consultation Report shows how representations have been taken into account.
<p>6. Is the participation:</p> <ul style="list-style-type: none"> • following the principles set out in your SCI? • integrating involvement with the sustainable community strategy? • proportionate to the scale of issues involved in the 	The Act section 19(3)	<p>NPPF paras 24-27</p> <p>NPPG Paragraph: 017 Reference ID: 12-017-20140306</p>		<p>i. Consultation Report</p> <p>ii. The SCI</p> <p>iii. The relevant sustainable community strategies</p>	<p>Yes.</p> <p>The Consultation Report shows how the Legacy Corporation has followed the principles set out in the SCI.</p> <p>The Legacy Corporation is not required to have a Sustainable Community Strategy. It is noted that section 100 of the</p>



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DPD?					<p>Deregulation Act 2015 removed the requirement for councils to prepare and have regard to sustainable community strategies.</p> <p>The participation and engagement were proportionate to the scale of issues involved in the review of the Local Plan.</p>
<p>7. Are you keeping a record of:</p> <ul style="list-style-type: none"> • the individuals or bodies invited to make representations? • how this was done? • the main issues raised? 	<p>The Act section 20(3)</p> <p>Regulation 17</p>	<p>NPPF paras 24-27</p> <p>NPPG Paragraph: 017 Reference ID: 12-017-20140306</p> <p>Paragraph: 021 Reference ID: 12-021-20180201</p>	<p>You will need to submit a statement of representations under Regulation 22 (1) (c): see Submission stage below.</p> <p>Regulation 35 deals with the availability of documents and the time of their removal.</p>	<ul style="list-style-type: none"> i. Consultation Report ii. Reports by the council on the consultation iii. Copies of representations and relevant correspondence iv. Technical reports on the engagement process 	<p>Yes.</p> <p>The Legacy Corporation's planning policy team maintains an extensive consultation database that includes 'general' and 'specific' consultation bodies, local residents and businesses, as well as those who have presented an interest in the area and wish to be kept informed through registration on the consultation database. The database has been reviewed and kept updated in line with the GDPR requirements.</p>



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Activity	Legal requirement	Guidance reference	Additional notes	Possible evidence	LLDC Evidence
					The main issues raised as part of each consultation are recorded in the Consultation Report.
8. Are you inviting representations on issues that would have significant impacts on both your areas from another local planning authority? Or county issues from an affected county council that is not a planning authority? Or significant cross-boundary issues and strategic priorities of a body prescribed under Section 33A(1)(c)?	The Act section 33A(1)(a) (b) and (c), section 33A(3)(d) & (e) section 33A(4) section 33A(9) The Act section 20 (5)(c)	NPPF paras 24-27 NPPG Paragraph: 017 Reference ID: 12-017-20140306	Section 33A(3)(d) and (e) requires cooperation on significant cross-boundary issues before and during plan preparation. Section 33A(2) requires you to engage constructively, actively and on an ongoing basis.	i. Consultation Report ii. Reports by the council on the consultation iii. Copies of representations and relevant correspondence iv. Technical reports on the engagement process	Yes. As the Legacy Corporation has the planning powers for parts of London Boroughs of Hackney, Newham, Tower Hamlets and Waltham Forest, specific co-operation arrangements are in place to ensure that the Revised Local Plan reflects both context of the area and the interface with the four boroughs across a range of strategic matters. The four boroughs and other relevant bodies have been consulted at each formal consultation stage of Local Plan review and where relevant have had informal opportunities to input and comment on aspects of the Revised Local



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Activity	Legal requirement	Guidance reference	Additional notes	Possible evidence	LLDC Evidence
					<p>Plan.</p> <p>Detailed information of the engagement and meetings undertaken with the four boroughs and other relevant organisations is set out in the Duty to Cooperate Background Paper 2018 (. </p> <p>The Legacy Corporation has also prepared Statement of Common Ground (SoCG) with all four boroughs, documenting how the cross-boundary matters have been addressed in the process of Local Plan review.</p> <p>The Consultation Report also provides an overall picture of formal consultation carried out that has included the prescribed bodies relevant to the Duty to Cooperate and explains how matters raised through consultation have been taken into account.</p>



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Activity	Legal requirement	Guidance reference	Additional notes	Possible evidence	LLDC Evidence
<p>9. Are you inviting representations on cross-boundary issues and strategic priorities from a local enterprise partnership (LEP) or a local nature partnership (LNP)?</p>	<p>The Act section 33A(1)(c) and Section 33A(9).</p> <p>The Act section 20(5) (c).</p> <p>Regulation 4</p>	<p>NPPF paras 24-27</p>	<p>Section 33A(3)(d) and (e) requires cooperation on significant cross-boundary issues before and during plan preparation.</p> <p>Section 33A(2) requires you to engage constructively, actively and on an ongoing basis.</p>	<ul style="list-style-type: none"> i. Consultation Report ii. Reports by the council on the consultation iii. Copies of representations and relevant correspondence iv. Technical reports on the engagement process 	<p>The Legacy Corporation is a Mayoral Development Corporation with established links with the London Enterprise Partnership through the Mayor, to bring forward the mutual goals of securing regeneration.</p> <p>Emails were sent to the London Enterprise Panel (aka London Enterprise Partnership) and the London Wildlife Trust at each stage of the public consultation process to invite their representations on the Local Plan.</p>
<p>10. Are you developing a framework for monitoring the effects of the DPD?</p>	<p>The Act section 35</p> <p>Regulation 34</p> <p>Regulation 17 of The Environmental Assessment of</p>	<p>NPPF para 33</p> <p>NPPG: Paragraph 025 Reference ID: 11-025-20140306</p>	<p>It is a matter for each council to decide what to include in their monitoring reports while ensuring they are prepared in accordance with relevant UK and EU legislation” Chief</p>	<ul style="list-style-type: none"> i. Sustainability appraisal report ii. The authority monitoring report iii. Reports or documents setting out the appraisal and monitoring framework 	<p>Yes.</p> <p>The Revised Local Plan includes identification of the Key Performance Indicators and monitoring criteria that will be used to monitor the Revised Local Plan and potential requirements for review. The Legacy</p>



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Activity	Legal requirement	Guidance reference	Additional notes	Possible evidence	LLDC Evidence
	Plans and Programmes Regulations 2004 No1363		Planning Officer letter 30 March 2011 withdrawing ODPM guidance.		Corporation will continue to publish an Authority Monitoring Report annually that reports on the effects of the Revised Local Plan as it currently does for Adopted Local Plan.



Stage three: Plan preparation - formulation phase

This stage has many legal matters, for process and content, to address. The council should be beginning to formulate the preferred strategy for the local plan or supplementary planning document with which the council chooses to address Regulation 18 requirements, using the information gathered and previous collaborative work with stakeholders.

Para 35(b) of the NPPF makes it clear that explicit consideration of reasonable alternatives is a key part of the plan making process.

You should evaluate the reasonable alternatives identified in 'stage two: frontloading phase – plan preparation' phase against the:

- completed body of information from evidence gathering
- results of sustainability appraisal
- findings from community participation
- findings from engagement with statutory cooperation bodies.

This may be written up as a preferred strategy report. The results of participation on the preferred strategy and an accompanying sustainability report will enable the council to gauge the community's response and receive additional evidence about the options. The council can then decide whether, and how, the preferred strategy and policies should be changed for publishing the finished DPD.

Alternatives developed from the evidence and engagement during the frontloading stage need to be appraised to decide on the preferred strategy. Participation will also need to be carried out on it.

These matters need to be considered, and dealt with, in good time, and not left until publication. Supporting documents will assist in providing evidence that decisions on alternatives and strategy are soundly based. These documents will, in due course, become part of the proposed submission documents in stage four.

The council should tell all parties that this is the main participation opportunity on the emerging plan. The publication stage is a formal opportunity for anyone to comment on an aspect of the DPD's soundness, and to propose a change to the plan accordingly. The more effectively this message is put across, the lower the chance of late changes being brought forward following publication.



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Stage three: Plan preparation – writing the plan

Activity	Statutory requirement	Guidance reference	Additional notes	Possible evidence	LLDC Evidence
1. Are you preparing reasonable alternatives for evaluation during the preparation of the DPD?	Regulation 12 (2) of The Environmental Assessment of Plans and Programmes Regulations 2004 No. 1633	NPPF para 32 NPPG: Paragraphs 001 to 006 Reference ID: 11-001-20140306	The sustainability appraisal report and supporting documents relevant to the preparation of the DPD are part of the proposed submission documents (see Regulation 17).	Documents supporting decisions on alternatives and any preferred strategy	Yes. The IIA includes an appraisal of reasonable alternatives as part of the Local Plan review process.
2. Have you assessed alternatives against: <ul style="list-style-type: none"> consistency with national policy? general conformity with the regional spatial strategy where still in force? 	The Act section 19 (2), section 24	NPPF para 32	For London boroughs and local authorities where regional strategies are still in force general conformity is tested formally later but you need to consider it during preparation of the DPD.	i. Supporting documents ii. Correspondence with Mayor of London (London Boroughs and Mayoral Development Corporations only)	Yes. The alternatives were assessed against national policy and the draft new London Plan. The Revised Local Plan has been prepared to be consistent with the NPPF and in general conformity with the London Plan. The Mayor in his representation (PRN.011) has formally confirmed that he considers the Revised Local Plan is positive and is in general



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					conformity with the London Plan.
<p>3. Are you having regard to (where relevant):</p> <ul style="list-style-type: none"> • adjoining regional spatial strategies? • the spatial development strategy for London? • Planning Policy for Wales? • the National Planning Framework for Scotland? 	<p>The Act sections 19 (2) and 24 (1) and (4)</p> <p>Regulation 10 and 21</p>	NPPF paras 24-27	Where the regional strategy has been revoked you should record that fact.	<p>i. Supporting documents</p> <p>ii. Correspondence with the Mayor of London, relevant Welsh or Scottish regional planning bodies (as appropriate)</p> <p>iii. CLG notice of revocation of the regional strategy</p>	<p>Yes.</p> <p>The Revised Local Plan has been prepared to be consistent with the NPPF and is in general conformity with the London Plan.</p> <p>The Mayor in his representation (PRN.011) has formally confirmed that he considers the Revised Local Plan is positive and is in general conformity with the London Plan.</p>
<p>4. Are you co-operating with other local planning authorities including counties, to address significant cross boundary issues?</p> <p>Have you discussed doing joint local development</p>	<p>The Act section 33A(2)(a)</p> <p>Section 33A(6)(a)(b)</p> <p>Section 20(5) (c)</p>	NPPF paras 24-27	.	<p>i. Supporting documents</p> <p>ii. Correspondence with LPA/County Council</p>	<p>Yes.</p> <p>The Legacy Corporation has cooperated with all relevant authorities and other relevant bodies during the review of the Local Plan. Detailed evidence on cooperation is contained in the Duty to</p>



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documents?					Cooperate Background Paper and the Consultation Report.
5. Are you cooperating with a person prescribed for the purposes of Regulation 33A(1)(c) to address significant cross boundary issues including preparing joint approaches?	The Act section 33A(2)(a), section 33A(6)(a) The Act section 20 (5) (c) Regulation 4	NPPF paras 24-27	The bodies prescribed by The Act section 33A(1)(c) are set out at Regulation 4 (1).	i. Supporting documents ii. Correspondence with prescribed bodies	Yes. The Duty-to-Cooperate Background Paper sets out how the four boroughs and other relevant bodies have taken part and been involved in decisions about the Local Plan review.
6. Are you cooperating with having regard to the activities of the LEP and LNP?	The Act section 33A(2)(b) and section 33A(9). Regulation 4 (2)	NPPF paras 24-27		i. Supporting documents ii. Correspondence with LEP/LNP	Yes. The Legacy Corporation is a Mayoral Development Corporation with established links with the London Enterprise Partnership through the Mayor, to bring forward the mutual goals of securing regeneration. The London Wildlife Trust was also invited to submit their representation on the Local Plan at each stage of the public



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Activity	Statutory requirement	Guidance reference	Additional notes	Possible evidence	LLDC Evidence
<p>7. Are you having regard to:</p> <ul style="list-style-type: none"> • your sustainable community strategy or of other authorities whose area comprises part of the area of the council? • any other local development documents adopted by the council? 	<p>The Act section19(2)</p>			<ul style="list-style-type: none"> i. Supporting documents ii. The sustainable community strategies iii. Relevant local development documents iv. Correspondence with the local strategic partners 	<p>consultation.</p> <p>It is noted that section 100 of the Deregulation Act 2015 removed the requirement for local authorities in England to prepare sustainable community strategies. Nonetheless, the Revised Local Plan has been formulated with a focus on integrating existing communities into the regeneration of the area.</p>
<p>8. Do you have regard to other matters and relevant strategies relating to:</p> <ul style="list-style-type: none"> • resources • the local/regional economy • the local transport plan and transport facilities and services 	<p>The Act section19(2)</p> <p>Regulation 10</p>		<p>As well as the matters and strategies listed in the Act and Regulations there are likely to be other matters identified in planning policy statements, regional and local strategies that you will need to have regard to in preparing the DPD.</p>	<ul style="list-style-type: none"> i. Supporting documents ii. Correspondence with the relevant bodies 	<p>Yes.</p> <p>Work with infrastructure providers on the review of the Infrastructure Delivery Plan is recorded in detail in the Consultation Report and the outcome reflected in the IDP 2018. Infrastructure and service needs and the means by which they can be met, are identified in the</p>



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Activity	Statutory requirement	Guidance reference	Additional notes	Possible evidence	LLDC Evidence
<ul style="list-style-type: none"> • waste strategies • hazardous substances 					<p>revised IDP 2018. The Revised Local Plan also sets out how these are to be delivered through policy.</p> <p>The Legacy Corporation has also prepared the Transport Study (2018) to outline the transport conditions of the area in terms of existing and proposed infrastructure schemes, the transport evidence base, relevant updated modelling, and the future priorities in relation to the growth predicted for the area.</p> <p>A Combined Economy Study has been prepared taking account of the local and regional economy. The findings have been reflected in the relevant policies, contained in Section 4 of the Revised Local Plan.</p>



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Activity	Statutory requirement	Guidance reference	Additional notes	Possible evidence	LLDC Evidence
					<p>Although the Legacy Corporation is the planning authority for the area, it is not the waste management authority. However, it is required to work with the boroughs in matters of strategic waste planning. Specific waste planning Memorandums of Understanding have been agreed between the Legacy Corporation and the North London Waste Authority and separately with LB of Tower Hamlets.</p> <p>The end of each of the sections of the Revised Local Plan shows what evidence and strategies have been considered in the development of policies.</p>
<p>9. Are you having regard to the need to include policies on</p>	<p>The Act section19(1A)</p>	<p>NPPF paras 148-169</p>		<p>Supporting documents</p>	<p>Yes.</p> <p>The issue of climate</p>



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Activity	Statutory requirement	Guidance reference	Additional notes	Possible evidence	LLDC Evidence
mitigating and adapting to climate change?					<p>change is addressed principally in Section 8 of the Revised Local Plan – Creating a sustainable place to live and work. Policies include Health and wellbeing, energy infrastructure and heat networks, water supply and waste water disposal Planning for waste and waste reduction, resilience, safety and security, renewable and low carbon energy, water management and similar.</p> <p>The Transport policies in Section 7 promote sustainable public transport over private car use.</p>
10. Have you undertaken the sustainability appraisal of alternatives, including consultation on the	<p>The Act section 19(5)</p> <p>Regulation 12 and 13 of The Environmental Assessment of</p>	<p>NPPF para 32</p> <p>NPPG: Paragraphs 001 to 006 Reference ID: 11-001-20140306</p>	<p>Regulation 13 of The Environmental Assessment of Plans and Programmes Regulations 2004 No 1633 sets out the consultation</p>	<p>i. Reports on the sustainability of alternatives</p> <p>ii. Record of work undertaken on sustainability appraisal</p> <p>iii. Supporting documents</p>	<p>Yes.</p> <p>Sustainability appraisal has been carried out within the wider Integrated Impact Assessment (IIA). The IIA</p>



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Activity	Statutory requirement	Guidance reference	Additional notes	Possible evidence	LLDC Evidence
sustainability appraisal report?	Plans and Programmes Regulations 2004 No 1633		procedures.		assessed alternatives and was subject to two rounds of public consultation at stage A on the Scoping Report between November 2017 and January 2018, and Regulation 20 between November 2018 and December 2018.
11. Are you setting out reasons for any preferences between alternatives?	Regulation 8(2)	NPPF para 32	This will include Information from the sustainability appraisal.	<ul style="list-style-type: none"> i. Any reports setting out alternatives and choices considered ii. Supporting documents 	<p>Yes.</p> <p>The IIA process considered and assessed alternatives and choices considered.</p> <p>Where relevant, the Background Papers also give further details of why the identified approach was adopted.</p>
12. Have you taken into account any representations made on the content	Regulations 17, 18(3) and 22 (1) (c) (iv)	NPPF paras 15, 16, 24-27	Records on the sustainability appraisal should also include recording any	<ul style="list-style-type: none"> i. Correspondence from those making representations ii. Reports on issues 	<p>Yes.</p> <p>The Consultation Report provides a summary of all</p>



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Activity	Statutory requirement	Guidance reference	Additional notes	Possible evidence	LLDC Evidence
of the DPD and the sustainability appraisal? Are you keeping a record?	Regulation 13(4) of The Environmental Assessment of Plans and Programmes Regulations 2004 No 1633		assessment made under the Habitats Directive.	raised iii. Consultation Report iv. Sustainability appraisal report	representations received and how the matters raised have been taken into account, this also includes comments received on the Stage A of the IIA Scoping Report.
13. Where sites are to be identified or areas for the application of policy in the DPD, are you preparing sufficient illustrative material to: <ul style="list-style-type: none"> enable you to amend the currently adopted policies map? inform the community about the location of proposals? 	Regulations 5 (1)(b) and 9	NPPF para 23	Regulation 2 defines the terms 'submission' and 'adopted' proposals map. A map showing changes to the adopted policies map is part of the proposed submission documents defined in Regulation 17.	i. Adopted policies map ii. Any reports on proposals to amend the policies map iii. Illustrative material that shows how the policies map will be amended or replaced	Yes. An illustrative policies map has been prepared alongside the Revised Local Plan, providing information on proposed changes. The map has been made available online and copies were also provided at key locations during the Regulation 20 Consultation. The Schedule of Changes Document provided sufficient detail about the proposed changes.
14. Are the participation	The Act, section	NPPF para 16		i. The SCI	Yes.



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Activity	Statutory requirement	Guidance reference	Additional notes	Possible evidence	LLDC Evidence
arrangements compliant with the SCI?	19(3) Regulation 18			ii. Consultation Report	The participation methods, as set out within the Consultation Report, are compliant with the Legacy Corporation's Statement of Community Involvement (SCI).



Stage four: Publication

Under Regulation 20, the period for formal representations takes place **before** the DPD is submitted for examination in accordance with a timetable set out in the statement of the representations procedure which is made available at the council's office and published on its website.

When moving towards publication stage, the council should consider the results of participation on the preferred strategy and sustainability appraisal report and decide whether to make any change to the preferred strategy. In the event that changes are required, the council will need to choose either to:

- do so and progress directly to publication

OR

- produce and consult on a revised preferred strategy.

The latter may be appropriate where the changes to the DPD bring in changed policy or proposals not previously covered in community participation and the sustainability appraisal. It avoids having to treat publication as if it were a consultation, which it is not. It also provides insurance in relation to compliance with the Strategic Environmental Assessment Regulations. Legally, during any participation on a revised preferred strategy, you should:

- comply with the requirements of the SCI
- update the sustainability appraisal report.

The council should then produce the DPD in the form in which it will be published. This includes removing material dealing with the evaluation of alternatives and the finalisation of the text. The council should be happy to adopt the DPD in this form, and satisfied that it is sound and fit for examination.

The six weeks publication period is the opportunity for those dissatisfied (or satisfied) with the DPD to make formal representations to the inspector about its soundness. Only people proposing a change to the plan can expect to be heard at examination.

The possibility of change under certain circumstances (which should be exceptional) is allowed for in the new procedures, and is described in 'stage five: submission'.



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Stage four: Publication

Activity	Statutory requirement	Guidance reference	Additional notes	Possible evidence	LLDC Evidence
1. Have you prepared the sustainability appraisal report?	<p>The Act section 19(5)</p> <p>Regulation 12 of the Environmental Assessment of Plans and Programmes Regulations 2004 No 1633</p>	<p>NPPF para 32</p> <p>NPPG: Paragraph 019 Reference ID: 11-019-20140306</p>		Sustainability appraisal report	<p>Yes.</p> <p>The Legacy Corporation has prepared a sustainability appraisal as part of the Integrated Impact Assessment (IIA) in accordance with the SEA Regulations.</p> <p>The IIA has been reviewed considering the representations made at the Regulation 18 and Regulation 20 consultation stages.</p>
2. Have you made clear where and within what period representations must be made?	Regulation 17, 19, 20 and 35		The period must not be less than 6 weeks from when you publish under Regulations 19 and 35 (see below).	<p>i. Report or record of decisions</p> <p>ii. The statement of community interest</p>	<p>Yes.</p> <p>The Legacy Corporation used a wide range of communication and consultation methods to make clear how and when representations must be made. This included advertisements in the local media, flyers and posters at the key locations and letters to all postal addresses within the area. Information was</p>



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Activity	Statutory requirement	Guidance reference	Additional notes	Possible evidence	LLDC Evidence
					<p>also prominently featured on the webpage and emails were sent to all individuals and organisations on the consultation database. An online consultation platform was also used to advertise the consultation period and explain how representations can be made. A Statement of Representations Procedure was also produced and included within the Consultation Form at Regulation 20 stage.</p> <p>Examples of these are shown in the in the Consultation Report.</p>
<p>3. Have you made copies of the following available for inspection:</p> <ul style="list-style-type: none"> • the proposed submission documents? • the statement of the representations procedure? 	Regulation 19(a)		Regulation 17 gives definitions.	<ul style="list-style-type: none"> i. Copies of the relevant statements ii. Report on where and when made available iii. Record of where and when made available 	<p>Yes.</p> <p>The key publication documents, including:</p> <ul style="list-style-type: none"> - Publication Draft Revised Local Plan - Draft Revised Policies Map - The Statement of Representation including a Reponses Form <p>have been placed on deposit for</p>



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Activity	Statutory requirement	Guidance reference	Additional notes	Possible evidence	LLDC Evidence
					<p>inspection at five main locations across the Legacy Corporation area and available on the website. Details of these locations are provided in the Consultation Report.</p> <p>An illustrative Revised Local Plan was also prepared and made available at the same locations.</p> <p>In addition, four public consultation drop-in sessions were held where these documents were made available.</p>
<p>4. Have you published on your website:</p> <ul style="list-style-type: none"> • the proposed submission documents? • the statement of the representations procedure? • statement and details of where and when 	<p>Regulations 19 and 35</p>		<p>Regulations 2 and 17 give definitions.</p>	<p>Record of publication</p>	<p>Yes.</p> <p>All these documents have been published on the Legacy Corporation's website, including the proposed submission documents, the Statement of Representations Procedure and details of when and where the documents can be inspected.</p> <p>The following documents were also made available for</p>



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Activity	Statutory requirement	Guidance reference	Additional notes	Possible evidence	LLDC Evidence
documents can be inspected?					<p>consultation:</p> <p>IIA Non-technical summary Integrated Impact Assessment including Appropriate Assessment Consultation Report Local Plan Viability Study</p> <p>A number of documents, such as evidence base studies, background papers and other relevant reports, have also been made publicly available on the Legacy Corporation's website.</p>
<p>5. Have you sent to each of the specific consultation bodies invited to make representations under Regulation 18(1):</p> <ul style="list-style-type: none"> • A copy of each of the proposed submission documents • The statement of the representations procedure? 	Regulation 19(b)		Regulations 2 and 17 give definitions.	<ul style="list-style-type: none"> i. Copies of correspondence ii. Record of sending 	<p>Yes.</p> <p>Letters and/or emails containing information of where to find copies of all the proposed submission documents, Statement of Representations Procedure and response forms were sent to all individuals and organisations on the consultation database which includes all specific consultation bodies invited to make representations under Regulation 18 (1).</p>



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Activity	Statutory requirement	Guidance reference	Additional notes	Possible evidence	LLDC Evidence
<p>6. Have you sent to each of the general consultation bodies invited to make representations under Regulation 18(1):</p> <ul style="list-style-type: none"> the statement of the representations procedure? where and when the documents can be inspected? 	Regulation 19(b)		Regulations 2 and 17 give definitions.	<ul style="list-style-type: none"> Copies of correspondence Record of sending 	<p>Yes.</p> <p>As above. Letters were sent to the general consultation bodies invited to make representations under Regulation 18(1). This correspondence included a link the statement of representations procedure and locations where the documents could be inspected. A copy of this email/letter is provided in the Consultation Report.</p>
<p>7. Have you requested the opinion of the Mayor of London (if a London Borough or Mayoral DC) on the general conformity of the DPD spatial development strategy?</p>	<p>The Act section 24</p> <p>Regulation 21</p>		The request must be made on the day you publish the documents under Regulation 19(a) and a response must be made within six weeks from the request (Regulation 21).	Copies of correspondence	<p>Yes. A letter of general conformity has been provided by the Mayor of London confirming that the Revised Local Plan is in general conformity with the London Plan.</p>



Stage five: Submission

At the submission stage, the council should receive and collate any representations made at publication stage. You don't have to report these representations to councillors but there may be requirements deriving from other legislation, Standing Orders or council procedures that must be considered. Or you might just think it is a good idea to report on it anyway.

If they are reported it should be on the facts of the representations made, not the results of a consultation process by the council. They should not be treated as a consultation or an opportunity to make changes or answer representations. NB: under the 2012 Regulations there is no longer any requirement to give notice by local advertisement.

You should ensure you are in legal compliance with the SCI, the Habitats Directive and the Strategic Environmental Assessment Directive in any additional work. Any formal publication of additional or changed matters would need to allow at least a six-week period for representations to be made.

There are different approaches that could be taken to changes. You should be satisfied that you remain fully compliant with the legal requirements if any changes are made (and any consequential effects on the DPD as a whole).

Apart from notification of the examination, this tool does not deal with the legal requirements that need to be followed after submission.

Stage five: Submission

Activity	Legal requirement	Guidance reference	Additional notes	Possible evidence	LLDC Evidence
1. Has the DPD been prepared in accordance with the LDS? Does the DPD's listing and description in the LDS match the document? Have the timescales set out in	The Act section 19(1)		The Act section 15(2) sets out the matters specified in the LDS. As at January 2013, no further matters are prescribed in the Regulations.	i. The LDS ii. Explanation of any changes from the milestones set out in the LDS iii. Relevant authority	Yes. The Revised Local Plan has been prepared in accordance with the LDS 2017 and its timescale. The LDS is published on the Legacy Corporation's website. This shows the Revised Local Plan's listing, description and timescales have been met.



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Activity	Legal requirement	Guidance reference	Additional notes	Possible evidence	LLDC Evidence
the LDS been met?				monitoring reports	
2. Has the DPD had regard to any sustainable community strategy for its area (like a county and district)?	The Act section 19(2)			<ul style="list-style-type: none"> i. The sustainable community strategy(ies) ii. Reference to sections of the DPD showing how regard has been had to them 	<p>The Revised Local Plan has been prepared to improve the economic, social and environmental wellbeing of the area.</p> <p>It is noted that s100 of the Deregulation Act 2015 removed the requirement for local authorities to prepare Sustainable Community Strategies and for planning authorities to have regard to them.</p>
3. Is the DPD in compliance with the SCI (where one exists)? Has the council carried out consultation as described in the SCI?	<p>The Act section 19(3)</p> <p>Regulation 22(1)(c)</p>		Before the SCI is formally amended to take into account the changes in the regulations, you may need to set out how the community engagement that you carried out met the regulations (as amended).	<ul style="list-style-type: none"> i. The SCI ii. The Regulation 22(1)(c) statement 	Yes. The Legacy Corporation SCI 2017 prescribes how the community and stakeholders should be engaged in the review of the Local Plan. The Consultation Report sets out how the Legacy Corporation has complied with the SCI, outlining the approach to the community and stakeholders engagement during the Regulation 18 and 20 consultation stages.
4. Have you identified and addressed any issues which are likely to have a significant impact on at least two planning areas. In doing so, have you co-operated	The Act section 33A(1) and section 20(5)	NPPF paras 24-27	Under NPPF para 182, the plan should be based on effective joint working on cross-boundary strategic priorities to be found	Statement identifying any strategic cross-boundary issues or impacts on county matters addressed in the document	In accordance with the Duty to Cooperate (DtC), the Legacy Corporation has been working closely with the prescribed DtC bodies in the review of the Local Plan. Furthermore, as the Legacy Corporation has the planning powers for parts of London Boroughs of Hackney, Newham, Tower



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Activity	Legal requirement	Guidance reference	Additional notes	Possible evidence	LLDC Evidence
<p>with other local planning authorities, county councils where they are not a planning authority, LEPs, LNPs and the prescribed bodies in identifying and addressing any strategic cross-boundary issues</p> <p>If you have not agreed on the approach is there a justification?</p>			'Effective'.	<p>and explaining the approach taken to co-operate with the relevant bodies.</p> <p>Supporting correspondence and reports e.g. Memorandum of Understanding, shared and agreed evidence</p>	<p>Hamlets and Waltham Forest, specific co-operation arrangements are in place to ensure that the Revised Local Plan reflects both context of the area and the interface with the four boroughs across a range of strategic matters.</p> <p>The Duty-to-Cooperate Background Paper sets out how the Legacy Corporation has complied with the duty-to-cooperate in terms of engagement with the prescribed DtC bodies and discussion of strategic delivery matters.</p>
<p>5. Has the DPD been subject to sustainability appraisal?</p> <p>Has the council provided a final report of the findings of the appraisal?</p>	<p>The Act section 19(5)</p> <p>Regulation 22(1)(a)</p>	<p>NPPF para 32</p> <p>SEA Practical Guide, chapter 5</p>		Sustainability appraisal report	<p>Yes.</p> <p>The Revised Local Plan has been subject to sustainability appraisal, carried out within the wider IIA. This has happened throughout the Regulation 18 and 19 stages of the Revised Local Plan, as demonstrated within the IIA Scoping Report 2017, and 2018 IIA Report.</p> <p>A final report has also been produced for publication which can be found on Legacy Corporation's website.</p>
<p>6. Is the DPD to be submitted consistent with national policy?</p>	<p>The Act section 19(2) and</p>	<p>NPPF para 35</p>		<p>i. Correspondence with PINS?</p> <p>ii. PAS Soundness</p>	<p>Yes. The Revised Local Plan has been prepared to be consistent with national policy as demonstrated through the</p>



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Activity	Legal requirement	Guidance reference	Additional notes	Possible evidence	LLDC Evidence
	Schedule 8			self assessment checklist	Soundness self-assessment checklist.
<p>7. Does the DPD contain any policies or proposals that are not in general conformity with the regional strategy where it still exists? If yes, is there local justification?</p> <p>If the LPA is a London borough or a mayoral development corporation has it requested an opinion from the Mayor of London on the general conformity of the plan with the spatial development strategy?</p>	<p>The Act section 24(1)(a) and 24(4)</p> <p>Regulation 21</p>	NPPF para 35	In London the requirement is for general conformity with the spatial development strategy (The London Plan).	<p>i. Correspondence with or representations from Mayor of London (where appropriate)</p> <p>ii. Confirmation of (where appropriate) conformity from the Mayor or that no Regional Strategy is in place</p>	<p>No. All policies in the Revised Local Plan are in general conformity with the London Plan.</p> <p>The Mayor has been invited to make representations throughout the review of the Local Plan. The Legacy Corporation received a Statement of general conformity with the London Plan from the Mayor on 17th December 2018 confirming that the Revised Local Plan is in general conformity with the London Plan.</p>
8. Has the council published the prescribed documents, and made them available at their principal offices and	<p>The Act section 20(2), 20(3) and 20(5)(b)</p> <p>Regulations</p>	NPPF 16	Requirements relating to publication of the prescribed documents are listed later in this	<p>i. The documents prescribed at Regulation 22(1)</p> <p>ii. Relevant authority monitoring</p>	<p>Yes.</p> <p>The prescribed documents have been made available at Legacy Corporation's office, reference libraries and on the website.</p>



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Activity	Legal requirement	Guidance reference	Additional notes	Possible evidence	LLDC Evidence
<p>their website?</p> <p>Has the council notified the relevant statutory and non-statutory bodies, and all persons invited to make representations on the plan?</p> <p>Does the DPD contain a list of superseded saved policies?</p>	8 and 19		table.	<p>reports</p> <p>iii. Records of the actions undertaken (see below)</p>	<p>The Legacy Corporation notified all the relevant statutory and non-statutory bodies, as well as those who have expressed an interest in the Local Plan and invited them to make representations on the Revised Local Plan.</p> <p>Not relevant. The Revised Local Plan does not contain any superseded saved policies.</p>
<p>9. Are there any policies applying to sites or areas by reference to an Ordnance Survey map or to amend an adopted policies map?</p> <p>If yes, have you prepared a submission policies map?</p>	Regulations 5(1) (b), 9 (1), 17 & 22(1)			<p>i. Submission policies map</p> <p>ii. Brief statement if a submission policies map is not required</p>	Yes. The revised Policies Map has been prepared and published together with the proposed submission version of the Revised Local Plan.
<p>10. Is the DPD consistent with any other adopted DPDs for the area? If the DPD is intended to supersede any</p>	Regulation 8(3) and (4) Regulation		Development Plan is defined in Section 38 of the Act.	<p>i. The core strategy</p> <p>ii. Documents or reports demonstrating</p>	Not applicable.



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Activity	Legal requirement	Guidance reference	Additional notes	Possible evidence	LLDC Evidence
adopted development plan policies, does it state that fact and identify the superseded policies?	8(5)			conformity	
11. Have you prepared a statement setting out: <ul style="list-style-type: none"> • Which bodies and persons were invited to make representations under Regulation 18? • How they were invited? • A summary of the main issues raised? • How the representations have been taken into account? 	The Act section 20 (3) Regulation 22(1)(c)		This will bring forward material from the Consultation Report (see Stage 2 above).	i. Consultation Report ii. The Statement as required in Regulation 22(1)(c)	Yes. The Consultation Report sets out which bodies were invited to make representations under Regulation 18, how they were invited, and a summary of the main issues raised and how they have been taken into account in the Local Plan review process.
12. Have you prepared a statement giving: <ul style="list-style-type: none"> • the number of representations made under Regulation 22? • a summary of the 	The Act section 20(3) Regulation 22(1)(c)			The Statement as required in Regulation 22(1)(c)	Yes. The Consultation Report specifies the number of representations made under Regulation 20 and provides summaries of the main issues raised. This satisfies the requirements of Regulation 22 (1) (c).



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Activity	Legal requirement	Guidance reference	Additional notes	Possible evidence	LLDC Evidence
<p>main issues raised?</p> <p>OR</p> <ul style="list-style-type: none"> that no representations were made? 					
13. Have you collected together all the representations made under Regulation 20?	<p>The Act section 20(3)</p> <p>Regulation 22(1)(e)</p>			Copies of the representations	<p>Yes. The Consultation Report includes the summaries of the representations made under Regulation 20.</p> <p>All other supporting documents relevant to the preparation of the Revised Local Plan are also submitted and available online.</p>
14. Have you assembled the relevant supporting documents?	<p>The Act section 20(3)</p> <p>Regulation 22(1)(g)</p>			All necessary evidence and records of decisions relevant to the DPD	Yes. All supporting documents and records of decisions relevant to preparation of the Revised Local Plan have been assembled in a referenced examination library, in accordance with Regulation 22 (1) (e).
15. Has your council approved the DPD for submission?			Check the LPA's constitution/standing orders for the authorisation process appropriate for the type of DPD.	Report and resolution of the appropriate council body	Yes. The Legacy Corporation's Board considered the Publication version of the Revised Local Plan on 23 rd October 2018. Members agreed that following the Regulation 20 consultation, the Revised Local Plan should be submitted to the Secretary of State for Examination. The agenda and the draft minutes of Board meeting is available on the website:



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					https://www.london.gov.uk/moderngov/ldc/ie/ListMeetings.aspx?CommitteeId=272
<p>16. Have you sent the Secretary of State (the Planning Inspectorate) both a paper copy and an email of the following:</p> <ul style="list-style-type: none"> the DPD? the submission policies map (unless there are no site allocation policies)? the documents prescribed in Regulation 22(1)? 	<p>The Act section 20(1) and 20(3)</p> <p>Regulations 22(1) and 22(2)</p>		<p>Regulation 35 deals with the availability of documents and the time of their removal.</p> <p>Electronic copies of some of the representations and supporting documents may not be practicable.</p> <p>Regulation 35 deals with the availability of documents and the time of their removal.</p>	<p>i. Record of sending</p> <p>ii. Reasons why documents cannot be sent electronically</p>	<p>Yes. The Planning Inspectorate has been sent electronic copies of the submission documents which includes the Revised Local Plan, the IIA, the Consultation Report, including copies of representations received under Regulation 20, Policies Map and supporting documents (within the document library).</p>
<p>17. Have you made the following available at the same places where the proposed submission documents were to be seen:</p> <ul style="list-style-type: none"> The DPD? The documents 	<p>Regulation 22(3)</p>		<p>You should do this as soon as reasonably practicable after submission.</p>	<p>Record of where and when made available</p>	<p>Yes. Hard copies of the Submission Documents, including the Revised Local Plan, the IIA, Policies Map, Consultation Report and copies of representations received under Regulation 20 and other supporting documents including those prescribed by Regulation 22 have been made available at the Legacy Corporation</p>



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Activity	Legal requirement	Guidance reference	Additional notes	Possible evidence	LLDC Evidence
prescribed in Regulation 22(1)?					office for inspection.
18. On your website, have you published the: <ul style="list-style-type: none"> • DPD? • submission policies map? • sustainability appraisal report? • Regulation 22(1)(c) statement? • supporting documents (where practicable) ? • representations made under Regulation 20 (where practicable) ? • statement as to where and when the DPD and the documents are available? 	Regulation 22(3) and 35(1)(b)		You should do this as soon as reasonably practicable after submission.	Record of publication	Yes. The Submission Documents and other supporting documents have been made available on the Legacy Corporation's website. A Statement of Submission was also made available making clear where and when the Local Plan, IIA, Policies Map and Consultation Report are available for inspection.



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Activity	Legal requirement	Guidance reference	Additional notes	Possible evidence	LLDC Evidence
<p>19. For each general consultation body invited to make representations under Regulation 18(1), have you sent:</p> <ul style="list-style-type: none"> notification that the documents prescribed in Regulation 22(3)(a)(i)-(iii) are available for inspection where and when they can be inspected? 	Regulation 22(3)(b)		You should do this as soon as reasonably practicable after submitting to the Secretary of State.	<ul style="list-style-type: none"> i. Copies of correspondence ii. Record of sending 	Yes. Letters and/or emails were sent to each relevant consultation body and all persons invited to make representations under Regulation 18 (1) notifying them of publication of the submission documents with a link to electronic copies and details of where hard copies can be inspected.
<p>20. Have you given notice to persons who have requested to be notified that submission has taken place?</p>	Regulation 22(3)(c)		You should do this as soon as reasonably practicable after submitting to the Secretary of State.	<ul style="list-style-type: none"> i. Copies of correspondence ii. Record of sending 	Yes. As above, persons who requested have been notified by letter and/or email, including information about where and when the submission documents and, other supporting documents are available for inspection.
<p>21. If an examination is being held, at least six weeks before its opening has the Programme Officer:</p> <ul style="list-style-type: none"> published the time 	<p>The Act section 20</p> <p>Regulations 24 and 35</p>			<ul style="list-style-type: none"> i. Record of publication of information ii. Record of sending iii. Copies of 	Yes. At the time of the examination a Programme Officer will be appointed and will publish the required information on the Legacy Corporation website and notify those who have made representations as soon after submission as the name of the person appointed to carry out the



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Activity	Legal requirement	Guidance reference	Additional notes	Possible evidence	LLDC Evidence
<p>and place of the examination and the name of the person appointed to carry out the examination on your website?</p> <ul style="list-style-type: none"> notified those who have made representations on the published DPD which have not been withdrawn of these details? 				<p>correspondence iv. Copy of advertisement</p>	<p>Examination is known and the place of the Examination (hearings) has been identified and secured.</p>