



## Minutes

**For:** E20 Stadium LLP Board

**Date:** 11 November 2020

**Location:** Video Conference

**Time:** 13:00 – 15:00

### Member Representatives Present:

Nicky Dunn (Chair, LLDC), Keith Edelman (LLDC), Gerry Murphy (SELH)

### In attendance:

David Bellamy, Mayor's Chief of Staff, GLA

Lyn Garner, Chief Executive, LLDC

Graham Gilmore, Chief Executive, London Stadium

Darren Raczkowski, Operations Director, London Stadium

Peter Swordy, London Stadium, Director of Health, Safety and Compliance

Ashish Sharma, Chief Financial Officer, London Stadium

Richard Irish, Finance Director, LLDC

Alan Skewis, Director, E20

Mark Camley, Executive Director, Park Operations and Venues, LLDC

Ed Stearns, Director of Marketing and Communications, LLDC

Milena Harris, Head of Legal, E20 Stadium LLP

Nathan Homer, Chief Commercial Officer, E20

Rachel Massey, Director of Governance, LLDC

[REDACTED], Secretariat, LLDC

**Apologies:** Shanika Amarasekara

### 1. Welcome and minutes of the previous meeting

1.1. The Chair welcomed members to the Board.

1.2. The Board **approved** the minutes of the previous meeting held on 15 July 2020, subject to one amendment.

### 2. Actions from the previous meeting and matters arising

2.1. There were no outstanding open actions from previous meetings.

2.2. The Board **noted** the action table.

### 3. Health and Safety Report

3.1. Peter Swordy introduced the paper and noted the following:

- 3.1.1. There had been one RIDDOR incident reported in the previous period.
- 3.1.2. There had been 10 Behind Closed Doors (BCD) matches that had taken place without incident. There were an increased number of LS185 staff present in the red zone at these matches, all of which had followed the Covid-19 testing protocol. There had been an occasion at the 22 September WHU v Hull City match where the WHU manager and two players had attended site with pending tests. They were immediately isolated and left the site.
- 3.1.3. There had been a significant security presence at the games to stop fans accessing the island to demonstrate against WHU owners. Police had been dispersing the groups and they had been generally compliant in moving on when instructed.
- 3.1.4. There had been two incidents involving vehicles hitting HWM barriers. The operational issues that caused this had since been addressed and insurance claims forwarded to the LLDC insurance consultant.
- 3.1.5. A H&S Manager has been appointed and will begin on 4 January 2021.
- 3.1.6. There were two final Trivandi report recommendations in progress.
- 3.2. The Board **noted** the Health and Safety Report.

#### **4. CEO Report / Covid-19 Update**

- 4.1. Graham Gilmore introduced the CEO Report and highlighted the following:
  - 4.1.1. There had been members of staff who had various contacts with Covid-positive cases, and had undertaken tests which returned negative. A staff member had contracted the virus and they are now isolating for the recommended period. There were no reports from contractors on any Covid related issues. For the second national lockdown, the office had remained open for members of staff (with senior management approval) who have a negative impact on their mental health when working from home.
  - 4.1.2. The Stadium was part of the national pilot for the track and trace app which had since been rolled out nationally.
  - 4.1.3. Work is ongoing following the launch of the new accreditation system. It was noted that WHU had implemented their own accreditation system, but LS185 has control of who enters the building. Event owners will specify their restricted areas and grant access to these areas to appropriate staff.
  - 4.1.4. BCD matches continue, with a new split-shift system being implemented for operational staff to ensure separation of teams.
  - 4.1.5. A disease had been identified on the pitch called grey leaf spot. The disease was treated and the pitch had returned to a good standard, work is ongoing to mitigate this and a full renovation and re-seed is planned during the close season, which should not impact any events.
  - 4.1.6. User groups had returned to the London Marathon Community Track following Covid-19 closure in March-July 2020. Activities had resumed in line with government guidelines. There was a good relationship with the school and a new service agreement in place.

4.1.7. Work continues on the seating manifest with WHU, particularly stage 5 (return of spectators), anticipating a lot of work on egress.

4.2. Alan Skewis gave an update on the capital and lifecycle programme and noted that:

[REDACTED]

[REDACTED]

4.2.3. The new North and South stands had been successfully installed, currently forecasted to be within budget.

[REDACTED]

4.3. Darren Raczowski summarized the procurement update, particularly noting good work on collaborative procurement by new secondee, Charlotte Gohil.

4.4. Graham Gilmore continued summarizing the CEO report and noted that:

4.4.1. Significant progress had been made on Naming Rights, which will be discussed in more detail later in the meeting.

4.4.2. The commercial impact of Covid-19 had been significant and had proved very challenging, partnership income continues to be a concern due to being reliant on live events. There had been lucrative filming opportunities and the team will work with Nathan Homer and LLDC Events team on a joined up approach across the Park. David Bellamy noted that Film London could be a source of advice.

[REDACTED]

[REDACTED]

4.4.5. The Chair requested a more detailed update on MLB at the end of the meeting.

[REDACTED]

4.6. The Board noted the CEO update.

## 5. Quarterly Finance Update 2020/21

5.1. Ashish Sharma presented the Finance Update to the Board and noted:

[REDACTED]

[REDACTED]

[REDACTED]

- 5.2. Lyn Gamer noted that the revised 5 Year Plan will be discussed at the next Board meeting on 4 December.
- 5.3. The Board noted the Quarterly Finance Update.

**6. Stadium Naming Rights Update**

- 6.1. Nathan Homer presented an update on Stadium Naming Rights to the Board and noted that a late paper had been circulated for review.

[REDACTED]

[REDACTED]

[REDACTED]

**7. Major League Baseball Update**

- 7.1. The Chair had asked Graham Gilmore to give an update on MLB separately to the CEO report. [REDACTED]

- 7.2. MLB have decided to progress with a European bidding process for a series of games over a four-year period from 2023. They had issued a prospectus working alongside The Sports Consultancy Group, and LS185 is planning to submit a bid in December 2020 with CSM.

- 7.3. Ashish Sharma presented slides on the expected position and cost options of the London bid. London's prospects looked positive following the successful delivery of MLB in 2019, plus excellent community education and outreach experience.

- 7.4. [REDACTED]

- [REDACTED]
- 7.5. The Board agreed that Lyn Garner would gather more information and meet with Leah Kreitzman to discuss further and set out different scenarios and the impact on Stadium finances. **[Action: Lyn Garner]**
- 7.6. The Chair asked what the contractual situation would be between the various parties (LS185, CSM, GLA and MLB) and [REDACTED]. It was agreed that Milena Harris would monitor progress and terms with LS185. **[Action: Milena Harris]**
8. **AOB**
- 8.1. [REDACTED] noted that the 2021 E20 Board dates had been finalized and invitations will be sent to members in mid-November.